

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE
Admission to PG Programme-2018**

CHECK LIST

Name of student..... Prog. Code..... Deptt:.....
Please fill the required information, paste photographs wherever necessary, attach the following documents as mentioned hereunder and submit the same at the time of registration:-

Note: For verification of attested/self attested copies being submitted, the candidates are advised to keep ready the original documents in above order to avoid any delay during registration.

(A) 'FORMS' TO BE FILLED:

- | | | |
|--|------------|--------------------------|
| 1. Admission Form | Form: 1 | <input type="checkbox"/> |
| 2. (a) Undertakings by the Parents and Student | Form: 2(a) | <input type="checkbox"/> |
| (b) Undertaking by Student | Form: 2(b) | <input type="checkbox"/> |
| 3. Honour Code (The Pledge) | Form: 3 | <input type="checkbox"/> |
- (Read carefully; complete all; one copy to be kept by parents, one copy to be kept by the student, and one copy to be submitted)***
- | | | |
|--|---------|--------------------------|
| 4. Medical fitness Certificate(Medical Examination Report)- IN ORIGINAL
(on Performa enclosed) | Form: 4 | <input type="checkbox"/> |
| 5. Affidavit-(Family Income and the dependent family members) including
Salary Certificate from employer. <i>(To be furnished by only M.Sc/MBA Students)</i> | Form: 5 | <input type="checkbox"/> |

(B) 'DOCUMENTS' TO BE ENCLOSED

1. The Valid GATE/JAM/CAT Score Card (self attested) ***(Please tick one, if applicable)***
2. Sponsorship Certificate **(IN ORIGINAL)**/ No Objection Certificate ***(wherever applicable)***
(if not submitted earlier)
3. Proof of relieving/acceptance of resignation ***(Please tick one, if applicable)***
4. Self attested copies of all marks-sheets of the qualifying degree or Pre-final sem./year if the same is not available for final Year showing essential requirements/ percentage.
5. A certificate from College /University authority from where the **candidate has appeared for the qualifying degree examination including back papers (Supplementary Exam.) but only result is awaited.**
6. **In case of any backlog/supplementary, if yes, please write date of exam.**

D	D	M	M	Y	Y	Y	Y
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7. Attested /self attested copies of certificates and mark sheets of high school and other.
8. Good conduct / character certificate in original from the Institute last attended **(IN ORIGINAL)**.
9. Self attested copy of Provisional Certificate or degree of qualifying examination.
10. Transfer / Migration certificate **(IN ORIGINAL)**.
11. An attested copy of category certificate of SC/ST or OBC **(non creamy layer)** on prescribed format available on the Institute website **(also given herewith in the end)**.
12. **Copy of Aadhar Card**
13. An attested copy of certificate from the Govt. Medical Board to support the physically disabled status, (if applicable)
14. Copy of last Income Tax Return filed, if applicable ***(To be furnished by only M.Sc/ MBA Students)***

Checked & received documents as above

Signature of the Candidate

Signature of Dealing Assistant

* The Forms & Documents to be enclosed with the above check list as per the sequence given above only.

Enrolment No.

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(To be allotted by office)

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE**

ADMISSION FORM

A Passport
Size
Photograph
should be
pasted in this
space

Programme:

Department:

1. Name of student (in Hindi).....
(in English).....
(in Capital Letters as entered in High School Certificate)

(Note: Your name on the gradesheet/Degree will be printed as mentioned at Serial No. 1. (both in English and Hindi)

2. Father's Name.....
Father's Occupation: (Private/Government/Other).....

Family income (per annum)..... PAN No.

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3. Mother's Name.....

4. State of Domicile 5.a Nationality b State.....

6 Religion 7. Date of Birth
(DD / MM / YY)

8. Marital Status (Married/Unmarried)..... 9. Gender (Male/ Female).....

10.(a) Category (GEN/OBC/SC/ST) (b) Whether belong to minority (yes/No).....
if yes please specify the name of minority

11 Person with Disability (PD) Yes/No
if yes please specify the nature of disability (Orthopedic/Visual/Hearing)

12. Aadhar No.

13. Name of the Guardian (With Relationship).....

14. Address of Parents/Guardian

(a) For correspondence.....
.....
..... Pin Code.....
E-mail:..... Telephone No/ Mobile No.(.....)
S.T.D. CODE

(b)Permanent address
.....
..... Pin Code.....
E-mail:..... Telephone No /Mobile No.(.....)
S.T.D. CODE

15. Academic Qualifications (from 10th exam. / Matriculation onwards)

Name of Exam Passed	Name of Institute / Board / University from where Certificate/Degree obtained	Year of Passing	Division (if Awarded)	Max. Marks/Scale (in grades)	Marks obtained/CGPA	% age of marks obtained

16. GATE/JAM/CAT Score (whichever applicable):

GATE/JAM/CAT Regn.No.		GATE/JAM/CAT Score:		Specialization:	Validity upto:				
						D	M	Y	

17. Declaration by Student:

- I do hereby agree to abide by all the Ordinances/statutes and regulations of the Institute enforced from time to time.
- I do hereby certify that entries made by me in this form are correct to the best of my knowledge.
- I do hereby solemnly declare that I have not been debarred at any time from joining any educational Institute or rusticated from the Institute /Board last attended.
- I declare that I have not been associated (actively or passively) with any unlawful organization in the past nor I would associate myself with such organizations in future.
- I hereby solemnly declare that I will maintain good conduct throughout my stay at this Institute.
- I understand that the Institute reserves the right to cancel my admission at any time during my stay at the Institute, if the institute is satisfied in the interest of the Institute to do so.
- I hereby give an undertaking that I have appeared in all the examinations including practical/projects/theory/backpaper(s)/supplementary(ies) etc before the **date of registration i.e. July 09, 2018** and only result is awaited, which is likely to be declared by

Date.....

Full Signature of Student.....

17. Parent's/Guardian's Declaration:

- I undertake to pay all Institute fees and charges in respect of my ward/son/daughter Sri/Ms.....who is being admitted to the Indian Institute of Technology, Roorkee. My Profession is.....and my monthly income is Rs.....I have sufficient means to defray the expenses to be incurred on his/her studies during his/her stay at the Institute.
- I hereby assure that my ward/son/daughter will abide by all Ordinances/ Statues and regulations of the institute.
- I hereby certify that the entries made by my ward in this form are correct to the best of my knowledge and belief.

Place.....

Signature of Parent /Guardian

Date.....

Full Name.....

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE**

Undertaking by the Parents and Students

1. Undertaking of awareness regarding medical facilities at I.I.T. Roorkee Hospital:

I, father / mother / guardian of Mr / Mshereby declare the following in respect of my ward to be admitted to Programme of study at IIT Roorkee.

I am fully aware of the following facts:

- (i) The IIT Roorkee Hospital located in the campus is run by IIT Roorkee for its community.
- (ii) The IIT Roorkee Hospital may not have adequate facilities for treatment of any patient for all diseases or serious ailments.
- (iii) It would be my responsibility to take care of my ward for treatment outside the IIT Roorkee Hospital as and when required.

Despite the best efforts on the part of IIT Roorkee if any untoward event(s) happens to my ward, I shall not hold the Institute responsible / accountable and will not seek any financial help or compensation from IIT Roorkee for the same directly or through any court of law.

Date

Signature of Parent

2. Undertaking by the student for not owning motor driven vehicles for Commuting inside IIT Roorkee campus:

I,son / daughter / ward of Mr. / Ms.....hereby give an undertaking that I will not own / drive motor driven vehicle for commuting inside the IIT Roorkee campus during my stay at I.I.T. Roorkee. If at any stage I am found to violate the above undertaking my hostel seat will stand automatically cancelled without assigning any reason.

Date

Counter Signature

Signature of the Student

Parent/Guardian

3. Undertaking for not indulging in any kind of ragging, indecent behavior towards juniors as a senior student and consumption of liquor/ banned drugs:

I,son / daughter / ward of Mr. / Ms.....hereby give an undertaking that I will not indulge in any kind of ragging or indecent behavior towards my junior students or consumption of liquor / banned drugs during my entire stay at IIT Roorkee. Also, I am aware of the fact that if any stage I am found to violate the above undertaking, the IIT Roorkee authorities may at take suitable action that includes expelling me from the institute.

Date

Counter Signature

Signature of the Student

Parent/Guardian

UNDERTAKING

Whereas the IIT Roorkee is pleased to offer me admission provisionally to _____ programme at the said IIT on my promise that I shall positively submit all the original documents detailed in the schedule hereafter along with an attested copy of each of such documents relating to my eligibility for the said admission (which I am not able to submit at the time of registration) latest by September 28, 2018 time being essential for the said promise.

I, therefore, hereby submit, my unconditional undertaking that in case I fail to submit the aforesaid documents latest by 28.09.2018 for any reason whatsoever even beyond my control or in case the documents or other information submitted by me at any time, during the pursuance of the aforesaid programme, in any way found false/wrong or to be concealing certain facts necessary for such admission, my admission to the said programme shall stand cancelled automatically. I further undertake that in such a case I shall have no claim, whatsoever for continuing my studies at IIT Roorkee or any compensation from the Institute and further that the IIT Roorkee shall, in such case, be entitled to forfeit all the amounts paid by me as fees or otherwise for the said admission. I hereby still further undertake that in any of the aforesaid eventuality, I shall not be entitled to get any Diploma or degree from the said Institute nor shall I have any other claim whatsoever, in this respect against the IIT Roorkee.

1. Attested copy of marksheet / gradesheet of final year of my qualifying examination with requisite percentage/CGPA (Not Applicable for those who have already completed all requirements for award of qualifying degree but their results have not been declared by university/institution concerned).
2. Transfer / Migration Certificate in original from the institution last attended by me prior to joining Indian Institution of Technology, Roorkee.
3. Character Certificate in original from the institution last attended by me prior to joining Indian Institution of Technology, Roorkee.
4. Medical Fitness Certificate (on prescribed proforma)
5. Result of qualifying examination
6. Copy of Aadhar Card
7. Other documents /certificates as per offer of admission letter
 - a)
 - b)
 - c)

Signature: _____

Name in full: _____

Father's Name: _____

Permanent Address: _____

Date: _____, phone no. _____

e-mail _____

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE

THE PLEDGE
(To be taken by all the new entrants)

Enrolment No.

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(To be allotted by the office)

I,.....do hereby take a **pledge** that as a student of IIT, Roorkee, I shall,

1. faithfully follow and abide by the **Standing Orders for Students** as enunciated by the Senate of the Institute;
2. carry my identity card with me, specially when I move out of my Bhawan/Place of stay;
3. not adopt any unfair means before, during or after the examination;
4. not lift some one else's work or any information from a book/article or internet and shall not insert it in my class work submission, project, seminar, reports, dissertation, etc. without proper acknowledgement, credit and reference;
5. not plagiarize the class work submissions, reports, projects, dissertation, etc. of any one else;
6. not commit any cyber offence and shall not indulge in any act related to computers/ electronic media/information technology which may be construed to be an offence under the Indian Penal Code and / or the international protocol on internet use/telephony/information access, etc;
7. not visit any place or area that is declared out of bounds for IIT Roorkee students by the Dean of Student's Welfare or any other competent authority.;

I do, hereby, undertake that I shall cooperate and assist in any enquiry and disciplinary proceeding initiated by the Institute concerning any matter what so ever, including those not given heretofore.

(Signature of the Student)

Date: _____

Name of the Student: _____

Class: _____

Note to the student:

1. Please submit one signed copy of **The Pledge** at the Registration counter at the time of Registration.
2. Handover one signed copy of **The Pledge** to your Parent/Guardian for record.
3. Keep one signed copy of **The Pledge** with you.

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE ROORKEE

MEDICAL EXAMINATION REPORT (To be issued by a Registered Medical Practitioner)

GENERAL EXPECTATIONS

Candidate will have good general physique with the following:

- (a). Chest Measurement should not be less than 70 cm. with satisfactory limit of expansion and contraction.
- (b). Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes and 6/6 in the better eye.
- (c). Hearing should be normal, defective hearing should be corrected.
- (d). Heart and lungs should not have any abnormality and there should be no history of mental disease or Epileptic fits.

PERSONAL HISTORY

1. Name _____
2. Name of Course of Study _____
3. Parent/Guardian's Name and Address _____

4. Age _____ Years _____ Months _____
5. Sex _____
6. Identification Mark on the Body _____
(This can be a mole, scar or birthmark)
7. Major illness/operation had in the past: _____
(Specify nature of illness/operation)

MEDICAL CERTIFICATE

(The following are to be filled by the Medical Officer conducting the medical examination)

- | | |
|--------------------------|---------------------------|
| 1. Height _____ cm. | 2. Weight _____ Kg. |
| 3. Past History: | 4. Chest: |
| (a) Mental Disease _____ | (a) Inspiration _____ cm. |
| (b) Epileptic fit _____ | (b) Expiration _____ cm. |

P.T.O.

5. Blood Group_____ 6. Hearing_____
7. Vision with or without glasses: _____
- a) Right eye_____ c) Colour Blindness_____
- b) Left eye_____ d) Uniocular Vision_____
8. Respiratory system: _____ 9. Nervous system_____
10. Heart: _____ 11. Abdomen: _____
- a) Sounds_____ a) Liver_____
- b) Murmur_____ b) Spleen_____
12. a) Hernia_____ b) Hydrocele_____
- 13 Any other defects_____

Certified that_____

Son of_____

- * (a) fulfills the prescribed standard of physical fitness and is FIT for admission to engineering / architecture / sciences / MBA course.

OR

- * (b) does not fulfill the prescribed standard of physical fitness and is unfit/temporarily unfit for admission due to following defects:

(Note: * Score out which is not applicable)

Signature of the Medical Officer

Signature of the candidate

Full Name: _____

Medical Registration No: _____

Official Seal: _____

Date: _____

(To be furnished by only M.Sc/MBA Students)

Form No.5

Enrolment No.

Grid for enrolment number

(To be allotted by office)

AFFIDAVIT

DECLARATION TO BE SIGNED IN THE PRESENCE OF A FIRST CLASS MAGISTRATE OR OATH COMMISSIONER

"I/We hereby solemnly declare that the statement given below is true to the best of my/our knowledge and belief and that nothing has been concealed. Any change in my/our family income and the dependent family members hereafter will be notified to the Indian Institute of Technology Roorkee promptly. I/We further undertake that in the event of the particulars given in this declaration being found false, I/We shall without prejudice to any disciplinary actions that the Institute might take against my son/daughter/ward, refund to the Indian Institute of Technology Roorkee double the amount of scholarship and/or any other financial assistance given to my son/daughter/ward and the institute's decision, shall be final and binding on me/us."

Signature of parent/guardian

Date:

Signature of Magistrate or Oath Commissioner & SEAL

FORMAT 1

FOR DECLARING ANNUAL INCOME

Name of Student.....

Programme Name:Degree in.....

I,.....farther/mother/guardian of Mr./Ms.....

declare that my/our annual income from all sources e.g. service/agriculture/trading/pension/interest etc.

(specify all types of other sources) including that of my spouse and unmarried children is Rs.....

(Rupeesonly) per annum. The details are as follows:

Table with 5 columns: S.No, Name of family member (Spouse and unmarried children), Relationship, Source of income, Amount. Includes Grand Total Rs.

Signature of parents/guardian

Date:

IMPORTANT INFORMATION

- Note 1: The above affidavit and the income certificate must be submitted if the student wants to apply for Merit-cum-means scholarship...
Note 2: Non-salaried parents should submit affidavit in the above format...
Note 3: Salaried parent should submit affidavit in the above format...
Note 4: In case more than one family member is salaried, salary certificates of each member should be submitted...

P.T.O

(To be furnished by only M.Sc/MBA Students)

SALARY CERTIFICATE FROM EMPLOYER

Name of Student admitted to IITR

Programme Name:.....

Degree in

Name of the organization (employer) of the Parent and correspondence address & telephone no.

Name

Address.....

.....

Telephone No.....

This is to certify that Mr./Ms.is employed as (designation) in our organization and his/her monthly salary as on this date is as under.

- | | |
|--|---------|
| 1. Basic pay | Rs..... |
| 2. Dearness allowance | Rs..... |
| 3. City compensatory allowance | Rs..... |
| 4. Any other (please mention all perks & allowances) | Rs..... |

_____ **Total Rs.**_____

Date:

**Signature of issuing authority
&
Office seal/stamp**